# Alto Lakes Special Zoning District

# **Meeting Notice for Upcoming Regular Meeting**

The Alto Lakes Special Zoning District Commission will hold a Regular meeting on Thursday, 16 October, 2014 at 9:00am in the Stag Room at the Alto Lakes Golf and Country Club, 1 Mulligan Drive, Alto, NM. Agenda to be posted on www.ALSZD.org no later than seventy-two hours prior to meeting.

# AGENDA – 16 October 2014

- 1. Call to order:
- 2. Roll call:
- 3. Pledge of Allegiance
- 4. Approval of Meeting Agenda:
- 5. Approval of Meeting Minutes for 2 Oct 2014 Regular Meeting:
- 6. VARIANCE/PERMIT REQUESTS (Part 1)
  - A. Variance Hearing:
  - B. Zoning Permits:

1) OWNER: Skarda CONTRACTOR: P.F. Gonzales \$ LEGAL: 132 Mulligan

ALGCC; U1; B4; L17 STREET:

Addendum to permit to extend sidewalk by 3'. REQUEST:

MOTION: SECOND:

COMMENTS: (FU: )

2) OWNER: Hoffman CONTRACTOR: ZiaScapes

ALGCC; U2; B6; L33 STREET: 102 Bent Tree LEGAL:

REQUEST: Landscaping (moss rock ledgestone wall: backfill/level to step landing: install metal

edging for beds & flagstone border; lay flagstone; some planting; fence trees with coyote

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posts & deer fencing; mulch).

MOTION: SECOND:

COMMENTS: (FU: )

3) OWNER: Chandler Builders (Adam Rogers) Brown CONTRACTOR:

LEGAL: SB; U2; B3; L12A 210 Brentwood Dr STREET:

**REQUEST:** New deck (425-450 sq ft); east side MOTION: SECOND:

COMMENTS: (FU: )

4) OWNER: Marrero CONTRACTOR: Nine Degrees Construction

ALGCC; U3, B10, L14 STREET: 318 High Mesa LEGAL: Re-roof (metal roof over asphalt shingle; Mueller Bright Copper) REQUEST:

MOTION: SECOND:

COMMENTS: (FU: )

5) OWNER: Coats CONTRACTOR: Ray Barela

LEGAL: HM; U2; B6; L41A STREET: 1435 High Mesa

Add new uncovered (open) deck. REQUEST: MOTION: SECOND:

COMMENTS: (FU: )

6) OWNER: Carvill MT Gold Constr (Micah Witlock) \$ CONTRACTOR: HM; U4; L8 1440 High Mesa LEGAL: STREET: Add railings to back deck; sun roof; new treds. **REQUEST:** MOTION: SECOND: COMMENTS: (FU: ) 7) OWNER: Stokes CONTRACTOR: Pedroni \$ LEGAL: ALGCC; U2; B78; L19 STREET: 117 French Dr **REQUEST:** Landscape (new planting; drip irrigation) MOTION: SECOND: COMMENTS: (FU: ) **Ouinones Constr** Permitted 17 Oct 13 8) OWNER: Apodaca (Guerra) CONTRACTOR: ALGCC; U2; B7; L15 129 French LEGAL: STREET: REQUEST: Permit Extension of NEW CONSTRUCTION. CO upon completion. MOTION: SECOND: COMMENTS: (FU:) 9) OWNER: LaBelle CONTRACTOR: Alpine Building Inc (Terrence Smith) \$ LEGAL: DPW; U3; L85 199 Deer Park Dr STREET: Demo deck & replace in same footprint with composite (tan to match existing). **REQUEST:** Composite railing; re-build stairs MOTION: SECOND: COMMENTS: (FU: ) 10) OWNER: Burch CONTRACTOR: Pedroni \$ LEGAL: DPW; U4; L123 STREET: 224 Deer Park Dr REQUEST: Landscape (2 spruce; 6 shrubs; 12 perennials; decorative rock & boulders) MOTION: SECOND: COMMENTS: (FU: ) 11) OWNER: McKinney (Micah) CONTRACTOR: ZiaScapes \$ LEGAL: DPW; U1; L7 STREET: 100 Mink Lane REQUEST: Landscaping (remove back flagstone stepping stones; remove/replace pants; add ledgestone wall around septic components; line back of wall with soil barrier; lay flagstone walkways on crusher fines; install water feature: ELECTRICAL OUTLET PROVIDED BY OWNER; plants; DRIP IRRIGATION; mulch SECOND: MOTION: COMMENTS: (FU: ) 12) OWNER: McKinney (Gary) \$ CONTRACTOR: ZiaScapes DPW; U1; LT2A LEGAL: STREET: 102 Mink Lane Landscaping (description is same as 100 Mink) **REQUEST:** MOTION: SECOND: COMMENTS: (FU: ) 13) OWNER: CONTRACTOR: Owner **TABLE** 

204 Stable

Koenig

LEGAL:

REQUEST:

MOTION:

COMMENTS: (FU: )

HM; U3, B12, L31A

STREET:

SECOND:

Extend existing rear deck (8x24); paint/stain to match existing

14) OWNER: Maldonado CONTRACTOR: Peacemakers Constr; Roswell Roofing \$

LEGAL: DPM; U10; L2A STREET: 103 Purple Sage Pl

REQUEST: Re-roof – (flat roof; 40 mil, white durolast)

MOTION: SECOND:

COMMENTS: (FU: )

15) OWNER: Jessen CONTRACTOR: Cowan Constr \$

LEGAL: DPM; U6; L8A STREET: 116 Larkspur Loop

REQUEST: Remove/Repl concrete drive to match existing; repair stucco on house & driveway curbs;

repaint to match existing

MOTION: SECOND:

COMMENTS: (FU: )

16) OWNER: Lutz CONTRACTOR: MT Gold Constr (Micah Witlock)

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LEGAL: HM; U2; B7; L51 & 53A STREET: 135 Alto Mesa

REQUEST: Addendum to add trim around windows to match other green trim (orig 19 Feb 14?)

MOTION: SECOND:

COMMENTS: (FU: )

#### C. Short-term Rental Permits:

# D. Re-plats:

#### 7. OLD BUSINESS (Part 2)

#### A. Sample Book Of Documentation: (On-Going)

Following Ordinance re-write, documentation to be compiled to facilitate paperwork completion by Owners/Contractors. In the meantime, any particularly exemplary paperwork will be identified and extracted for the book. Meunier to create or contact Lori Griffin re putting together drafts of potential permit applications. (Suggest having one house with appropriate drawings showing processes/paperwork required for new construction, new roof, deck, landscaping, etc.)

## B. <u>Issues/Concerns/Complaints</u>:

#### C. Past Actions:

- 1) Forest Health The primary task of Zoning is the health, safety, and welfare of the entire ALSZD.
  - a. ALSZD to proactively proceed with identifying properties, sending notification letters to pertinent owners that property is in violation of Section 16 of the ALSZD Ordinance.
    - i. Initial letters sent will be to those properties identified by Zoning and the ACC/Board, along with complaints received from residents. (Porter drove around ALGCC and identified properties perceived to be in violation.)
    - ii. Follow-up letters will be sent if there is no resolution or communication.
    - iii. If no response/action from recipient is received within 30 days of follow-up letter date, letter to be sent with notice of proposed legal action.
- 2) Discussion re amending Zoning Ordinance for non-solicitation (or possibly issuing a Conditional or Special Use permit). No additional work yet done on this.
- 3) Status of revision of Joint Complaint Form. No additional work yet done on this.
- D. Permit Follow-Up: See Attachment 1.

# 8. New Business (Part 3)

#### A. New topics:

# B. Public Comments:

#### C. Commissioner Comments:

1) Porter spoke with Attorney Griffin regarding the forest health process they had devised. Outline of process and a proposed draft second letter to be forthcoming, along with an invoice.

#### A. Informal Discussions:

# B. Treasurer's Report.

- 1) Permit Fees:
  - a. Total of permit fees received:
  - b. Additional fees received:
  - c. Bank account:
- 2) Invoice Approvals:

# C. Announcement of Upcoming Meetings:

Next Regular meeting: 6 November 2014 at 9:00; Stag Room of ALG&CC; 1 Mulligan Drive, Alto, NM. Submission deadline for permit applications is 3:00pm 30 October 2014.

#### D. Adjournment:

/S/ Marti Santos Secretary

The agenda for the meeting can be revised and published up to seventy-two hours prior to the meeting and will be posted on the public bulletin board at ALG&CC, Alto, NM. At any time during the Open Meeting the Commission may close the meeting to the public to discuss matters not subject to the New Mexico Open Meetings Act. The Commission may revise the order of Agenda items considered at this Open Meeting.

# **ATTACHMENT 1**

# **Follow-up Items from Previous Meetings**

1) OWNER: Pruett CONTRACTOR: Reed Stirman Permitted 21 Aug 14

LEGAL: SB; U2; B4; L37 STREET: 108 Crown Ridge

REQUEST: Repair weathered decking (same or equal material and same beige color as existing)

COMMENTS: As of 15 Sep 14: Underway. (FU: )

2) OWNER: O'Gwin CONTRACTOR: Christian Construction Permitted 4 Sep 14

LEGAL: LS; U1; B3; L7A STREET: 196 Crown Ridge

REQUEST: French drains & rip-rap to stop water from going under house. House sits below a hill and

water under foundation is a severe problem. Rip-rap & French drain on west side and

French drain under front porch/deck only.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

3) OWNER: Walker CONTRACTOR: Pine Valley Constr Permitted 2 Oct 14

LEGAL: LS; B3; L12 STREET: 206 Crown Ridge

REQUEST: Retaining wall failed, stucco failed, slab is allowing water into home. Contractor that will

shore up the retaining wall, patch the stucco, check foundation.

COMMENTS: (FU: )

4) OWNER: Shiflett CONTRACTOR: Rocky Mtn Constr Permitted 15 May 14

LEGAL: ALGCC; U4; B14; L18 STREET: 136 Pinehurst

REQUEST: NEW CONSTRUCTION. CO upon completion.

COMMENTS: As of 15 Sep 14: Underway. (FU:)

5) OWNER: Griffin CONTRACTOR: Dancing Bear Homes Permitted 18 Aug 14

LEGAL: ALGCC; U4; B12; L43 STREET: 134 Broadmoor Dr

REQUEST: Repl existing redwood deck w/composite and wrought iron handrails

COMMENTS: (FU: )

6) OWNER: Elliott CONTRACTOR: Joseph Ontiveros Permitted 4 Sep 14

LEGAL: ALGCC; U4; B12; L37 STREET: 102 Mountain Oak

REQUEST: Covered enclosed golf cart storage on concrete slab; 16 x 7 (= 112 sq ft); exterior to match

existing stained cedar panels; roof to match existing black shingles. Permit issued to

owner as Ontveros is unlicensed

COMMENTS: As of 15 Sep 14: Underway. (FU: )

7) OWNER: Wiggins CONTRACTOR: Stan Cape Permitted 15 May 14

LEGAL: ALGCC; U4; B11; L15A STREET: 100 Greenbrier

REQUEST: Extension of existing bedroom & small bath. (1 foot overhang into setback); new cart

barn attached to existing garage; new exterior patio off existing bedrooms on NW side of

house; lower existing patio wall to 4' high as per original plan.

COMMENTS: As of 15 Sep 14: Underway. (FU:)

8) OWNER: Ranton CONTRACTOR: Sam Woody Permitted 21 Aug 14

LEGAL: ALGCC; U5; B15; L4 STREET: 218 Midiron

REQUEST: Third-story deck addition, same materials as present Level 1 deck – same footprint.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

9) OWNER: Kearney CONTRACTOR: Jack Johnson Excavating Permitted 4 Sep 14

LEGAL: ALGCC; U5; B16; L9 STREET: 126 Del Monte Dr REQUEST: Extend driveway (set 15" cmp culvert base course & pave)

COMMENTS: As of 15 Sep 14: Not started. (FU: )

10) OWNER: Walton CONTRACTOR: ZiaScapes Permitted 7 Aug 14

LEGAL: ALGCC; U1; B2; L10 STREET: 105 Mesa Vista Lane

REQUEST: Landscape: remove fallen tree; concrete patio & step in back yard. 5' high courtyard wall;

irrigation. Add cement pad for outdoor kitchen; natural gas to be plumbed to kitchen; outdoor fireplace; flagstone. Remove artificial turf from front courtyard and both side yards; prep front yard and front courtyard bed areas for planting; install metal edging.

COMMENTS: As of 15 Sep 14: Not started. (FU: )

11) OWNER: Haag CONTRACTOR: Charles Shook Constr Permitted 4 Sep 14

LEGAL: ALGCC; U3; B10; L16 STREET: 314 High Mesa

REQUEST: Remove & replace deck with redwood deck, wrapping around from back to front &

connecting to existing front deck. Add handicap ramp from side to back deck.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

12) OWNER: Etchison CONTRACTOR: Fernando Mendosa Permitted 17 Jul 14

LEGAL: ALGCC; U3; U10; L3 STREET: 416 High Mesa

REQUEST: Stucco exterior; new windows on top level; existing brick on east and south to be painted

to match new stucco.

COMMENTS: As of 15 Sep 14: Not started. (FU: )

13) OWNER: Gonzalez CONTRACTOR: Juan Rodriguez (#92073) Permitted 1 May 14

LEGAL: ALGCC; U1; B4; L33 STREET: 705 High Mesa

REQUEST: NEW CONSTRUCTION. CO upon completion.

COMMENTS: As of 15 Sep 14: Underway. (FU:)

14) OWNER: Coat CONTRACTOR: Ray Barela Permitted 21 Aug 14

LEGAL: HM; U2; B6; L41A STREET: 1435 High Mesa

REQUEST: Repair & replace 16 x 24 deck floor only. Same footprint and color as existing (natural

redwood color)

COMMENTS: As of 15 Sep 14: Can't see. (FU: )

15) OWNER: Clark CONTRACTOR: Christian Constr (Marc Anthony) Permitted 3 Jul 14

LEGAL: LS; U1; L3 & 4 STREET: 110 Buena Vista

REQUEST: Remove & repl deck boards and rails, ballisters; paint as existing; Re-stain/seal house

same as existing; 2 Oct: amended to add replacement windows

COMMENTS: As of 15 Sep 14: Underway. (FU: )

16) OWNER: Welch CONTRACTOR: ZiaSuns Green Constr Permitted 2 Oct 14

LEGAL: SB; U3, B8, L7A STREET: 203 Lake Shore REQUEST: Addition of garage, living area, balcony – to match existing

COMMENTS: (FU: ) Approval granted for garage and upstairs "game room" – no kitchenette, not

bathroom as Contractor advised the existing septic was never approved by NMED, and

obtaining that approval for the additional burden would be difficult/impossible.

Contractor advised of need for Rural 911 addressing.

17) OWNER: West CONTRACTOR: Mark West Permitted 7 Aug 14

LEGAL: ALGCC; U2; B6; L19 STREET: 106 French

REQUEST: Repair deck; Replace bad boards; Install new deck carpet; Fill cracks and paint the front

wall

COMMENTS: As of 15 Sep 14: Underway.

18) OWNER: Stokes CONTRACTOR: Dan-D Construction Permitted 18 Aug 14

LEGAL: ALGCC, U2, B7, L19 STREET: 117 French Dr

REQUEST: Patio wall, 58" high, stucco finish; Gutters & downspouts, paint facia board

COMMENTS: (FU: )

19) OWNER: Apodaca CONTRACTOR: Quinones Constr Permitted 17 Oct 13

LEGAL: ALGCC; U2; B7; L15 STREET: 129 French

REQUEST: NEW CONSTRUCTION. CO upon completion.

COMMENTS: As of 15 Sep 14: Underway. (FU:)

20) OWNER: Crowson CONTRACTOR: GDM Contracting Permitted 2 Oct 14

LEGAL: DPW TH; 67 STREET: 103 Crooked Stick

REQUEST: Fix front porch step, sagging gate to back yard & gas meter. Painting; deck staining

COMMENTS: (FU: )

21) OWNER: Parks CONTRACTOR: VICI Builders LLC Permitted 21 Aug 14

LEGAL: DPW THS; L36A STREET: 138 Crooked Stick

REQUEST: Repair cracked boards & repaint entire townhome & decks to match existing & adjacent

townhomes

COMMENTS: As of 15 Sep 14: Not started. (FU: )

22) OWNER: Mainord CONTRACTOR: Rocky Mtn Constr Permitted 4 Sep 14

LEGAL: DPW; U1; L26 STREET: 149 Deer Park

REQUEST: Room addition (924 sq ft), roofed to match existing

COMMENTS: As of 15 Sep 14: Underway. (FU: )

23) OWNER: Reed CONTRACTOR: Owner Permitted 18 Aug 14

LEGAL: DPV, U1, L40 STREET: 156 Deer Park Valley Dr

REQUEST: NEW CONSTRUCTION (2116 sq ft; slab; comp roof; Hardi lap siding); CO upon

completion

COMMENTS: (FU: )

24) OWNER: Hansen CONTRACTOR: Ratliff Permitted 7 Aug 14

LEGAL: DPW; U3; L78 STREET: 196 Deer Park Dr

REQUEST: Repair/replace decks as needed and re-paint stucco; colors per attachment; remove non-

conforming dog run; 23 replacement windows, one new window, west-side deck to be

cement slab.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

25) OWNER: Hansen CONTRACTOR: Ratliff Permitted 21 Aug 14

LEGAL: DPW; U3; L78 STREET: 196 Deer Park Dr

REQUEST: Entry revision (see letter detail)
COMMENTS: As of 15 Sep 14: Underway. (FU: )

26) OWNER: Adams CONTRACTOR: R.C. Long Construction Permitted 19 Jun 14

LEGAL: DPW; U4; L124 STREET: 226 Deer Park Dr

REQUEST: Extend roof to cover deck; no change in footprint. Repl all windows w/Bronle vinyl Low-

E insulated glass; Repl privacy window on bathroom w/glass block; stucco over wood

exterior

COMMENTS: As of 15 Sep 14: Underway (FU: )

27) OWNER: Earl CONTRACTOR: Jeff Harvey Permitted 18 Aug 14

LEGAL: DPW; U1; LTR6A STREET: 210 Fawn Dr

REQUEST: Widen driveway; use existing RR ties to change entrance approach

COMMENTS: (FU: )

28) OWNER: Keith CONTRACTOR: ZiaScapes Permitted 21 Aug 14

LEGAL: DPW; U2; L68 STREET: 101 Wild Turkey

REQUEST: Courtyard wall on a corner property COMMENTS: As of 15 Sep 14: Not started. (FU: )

29) OWNER: Hacker CONTRACTOR: Cyclone Constr (Pritchett) Permitted 19 Jun 14

LEGAL: DPW; U2; L17B STREET: 104 Quail Run

REQUEST: Enclose existing carport into garage. Add room over garage w/deck on sides and front.

Roofing and deck to match existing house.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

30) OWNER: Sours CONTRACTOR: Fanning Permitted 5 Jun 14

LEGAL: DPV; U1; L52 STREET: 149 Deer Valley Dr

REQUEST: Add pavilion (684 sq ft) (connected at deck) and fireplace in courtyard.

COMMENTS: As of 15 Sep 14: Underway. (FU: Santos)

31) OWNER: Gwyn CONTRACTOR: Owner Permitted 7 Aug 14

LEGAL: DPV; U1; L28 STREET: 106 Valley Court

REQUEST: 15 x 34 back deck; rough cut lumber over specs. 7.7 x 10.1 front deck; rough-cut lumber

over spec. Both decks to be stained (Australian oil) same as existing front deck. Roofing

coco brown by Mueller.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

32) OWNER: Nichols CONTRACTOR: Ruidoso Quality Builders Permitted 20 Feb 14

LEGAL: DPV; U8, L145 STREET: 240 Saddleback

REQUEST: NEW CONSTRUCTION. CO upon completion COMMENTS: As of 15 Sep 14: Underway. (FU: McMasters)

33) OWNER: Becker CONTRACTOR: Angel Chavez Permitted 4 Sep 14

LEGAL: DPV; U8; L207 STREET: 103 Lasso Ct

REQUEST: Landscape: raised beds; cinder block courtyard wall w/4'tall pillars, stuccoed to match

house

COMMENTS: (FU: )

34) OWNER: Hoffman CONTRACTOR: High Country Permitted 18 Aug 14

LEGAL: ALGCC; U1; B4; L12 STREET: 120 Mulligan Dr

REQUEST: Landscape: Some plant refresh; boulders, flagstone; walkways; add gate and cedar fence

around septic access; install tree guards on new trees; drip irrigation; artificial turf;

pondless water feature; new gates and a courtyard on east side of house

COMMENTS:

35) OWNER: Skarda CONTRACTOR: Barney Rue Permitted 18 Aug 14

LEGAL: ALGCC; U1; B4; L17 STREET: 132 Mulligan

REQUEST: Demo & re-asphalt drive

COMMENTS: (FU: )

36) OWNER: Murphy CONTRACTOR: CHR Constr Permitted 18 Aug 14

LEGAL: ALGCC; U2; B6; L28 STREET: 133 Mulligan

REQUEST: Re-do siding & trim: Hardy board concrete wood grain lap-siding; miratech wood grain

window, door, corner trim – pearl gray

COMMENTS: (FU: )

37) OWNER: Aldridge CONTRACTOR: Fanning Permitted 1 May 14

LEGAL: DPM; U14; L2 STREET: 147 Water Spirit Trail

REQUEST: Room addition

COMMENTS: As of 15 Sep 14: Underway. (FU: Santos)

38) OWNER: Netherlin CONTRACTOR: Owner Permitted 21 Aug 14

LEGAL: DPM; U7, L1 STREET: 129 Goldenrod

REQUEST: Repl 5x48 walk to rear door with concrete (no change in footprint); Repl 5x12 front walk

with concrete (no change in footprint); Repl grout in flagstone front steps and deck

COMMENTS: As of 15 Sep 14: Underway. (FU: )

39) OWNER: Waldrop CONTRACTOR: Cowan Permitted 6 Apr 14

LEGAL: DPM; U3; L4 STREET: 103 Cone Flower

REQUEST: Re-roof; re-stucco – both as existing; add covered deck over entry. Add courtyard space

enclosed with 4' stucco wall

COMMENTS: As of 15 Sep 14: Underway. (FU: Santos)

40) OWNER: Neill CONTRACTOR: OWNER Permitted 2 Oct 14

LEGAL: HM; U1; B1; L10 & 10A STREET: 118 Eagle Ridge Rd

REQUEST: Garage addition: stucco (beige with brown trim; brown door; shingles); attached to house

by hallway; front to match existing. Convert existing garage to play room.

COMMENTS: (FU: )

41) OWNER: Brooke CONTRACTOR: B&B Redi-Mix Permitted 4 Sep 14

LEGAL: HM; U1; B3; L27 STREET: 113 Mira Monte

REQUEST: Construction of attached shed-roof carport, running 26' along the length of east wall of

house; 14' wide. Roof to be shingled to match house, siding & trim to match house.

COMMENTS: As of 15 Sep 14: Not started. (FU: )

42) OWNER: Pettis CONTRACTOR: Adam Rogers Permitted 7 Aug 14

LEGAL: HM; U1; B3; L20 STREET: 127 Mira Monte

REQUEST: Stucco over siding

COMMENTS: As of 15 Sep 14: Underway. (FU: )

43) OWNER: Brown CONTRACTOR: ZiaScapes Permitted 21 Aug 1

LEGAL: HM; U1; B2; L14 STREET: 128 Mira Monte

REQUEST: Landscape only on owner's property, second permit to be submitted by/on behalf of

neighboring "unbuildable" lot to allow tree planting to enhance this property.

COMMENTS: As of 15 Sep 14: Not started. (FU: )

44) OWNER: Knorr CONTRACTOR: Peralta Permitted 4 Sep 14

LEGAL: HM; U2; B9; L17A STREET: 168 Mira Monte

REQUEST: Construct 5' wall and gate.

COMMENTS: As of 15 Sep 14: Underway. (FU: )

45) OWNER: Knorr CONTRACTOR: Eddie's Can-struction Permitted 20 Feb 14

LEGAL: HM; U2; B9; L17A STREET: 168 Mira Monte

REQUEST: Enclose one 3' door & remove 6' window; add 6' door; add roof over deck (not to exceed

existing). Enclose 6'x20' deck for storage (add footing & block). Stucco patchwork; new

walls and foundation to match existing (Torreon)

COMMENTS: COMPLETE pending stucco color. (FU: Santos)